

# How to register in Fair Entry, 2021

Log into <http://piercecountyfair.fairentry.com>

- **If this is your first time**, **click on**, **not in 4-h & need to create a fair entry account**

Enter your email address

Confirm email address

Click

## 2021 Pierce County Fair

- **Account Creation**

Enter your

Email

Account Name, Last name

Phone number

Create a password, **Write it down**

Confirm password

Click

## Welcome

- **We noticed you haven't yet registered for the fair**

Click on

## Do you want to register an Individual?

Click on

- **New individual Exhibitor**

First name

Last name

Birthdate

Click

- Contact information
  - Home Phone number
  - Email address
  - Cell phone, optional
  - Cell phone carrier, optional
  - Click

- Address required
  - Click

- Questions, parking pass, camping & wristbands questions you can Just skip, will also be able to pay for parking & admission at the gate (mainly 4-h questions)
  -

- If not camping or ordering t-shirts
  -

- Please review the exhibitor registration (check your name, phone, address, etc..)
  -

## STEP # 10

- Continue to payment, (no payment required) **DO NOT CLICK ON IT**
  - Click on

## STEP # 11

- Choose Department and Class    Open Horticulture
  -
- Choose department
  - Class \_\_\_\_\_ whatever class your entering
  - Example 2408 vegetables, click
- Choose department & class
  - Click
- Scroll down to lots
  - 
  - Select a Lot number
  - Example 2. Beets
  - Scroll back up select

- Review your selections

Click on

Create Entries

- To enter something else click on

+ Add an Entry

- Choose department & class

Open Horticulture Click on

Select

- Choose department

Class \_\_\_\_\_ whatever class your entering

Example 2405 Roses, Click on

Select

- Choose department & class

Click

Choose

- Scroll down to lots

Select a Lot number

Select

Example 2. Floribunda

Scroll back up select

Continue

- Review your selections

Click on

Create Entries

- Click on

Review/complete outstanding records

- Briefly describe your entry

Example, Beets, "Detroit Dark Red"

Click

Continue

- Click on

Review/complete outstanding records

- Briefly describe your entry

Example, Floribunda yellow, "Julia Child"

Click

Continue

- What do you want to do next?

**To enter something else** click on

+ add another entry

**When finished** with all of your entries (at least for now)

Everything looks good

Click

Continue to payment

- Click on

Continue

- A payment method is not necessary

Click on

Continue

- One last step

Click on, I agree to the above statement

- Click on

Submit

**Thanks!**

**Click on**

Sign Out

- 
- **If this is NOT your first time,**

- Under **FairEntry Exhibitor, Staff Sign-In**

Enter your email & password, pass word from other years

Forgot your password, click on forgot your password??

Click on

Sign In with FairEntry

- **Welcome**
- **We noticed you haven't yet registered for the fair**

Go to Dashboard

Begin Registration

Click on

Begin Registration

- **Do you want to register an Individual?**

Click on

Individual

- **New Individual Exhibitor**

Click on your name, then on

Continue

- **Enter home phone number**

Then click on

Continue

- **Enter/check for correct address**

Then click on

Continue

- **Then answer the questions**

Then click on

Continue

- **Click again on**

Continue

- **Click on**

Continue to Entries

- **Go to STEP #10 above**, and follow the instructions

- **If you have already signed out, and want to enter more**

- Enter your email & password

- Click on

Begin work on a new invoice

- Click on

Create Entry

- **Go to STEP #11 above**, and follow the instructions